

## Asheville-Buncombe Technical Community College (A-B Tech) Policy Manual

# Policy 1007: Reporting Suspicious IT (Information Technology) Activity

It is the policy of the Board of Trustees that the College shall strive to maintain a secure technological environment for its students, employees, and visitors. In order to facilitate this action, the Board expects that all employees must report any suspicious activity to the appropriate authorities, as defined below.

# Scope

All A-B Tech employees

# Definitions

Suspicious activity: For the purposes of this policy, suspicious activity is limited to Information Technology-related events, such as malicious spam, abandoned USB devices, social engineering, and/or suspected infections.

# References

Policy 308: Campus Security Reporting/Clery Act

Policy 309: Campus Security and Abandoned Belongings

# Owner

Vice President of Information Technology/Chief Information Officer, Ext. 7929

See Reporting Suspicious IT Activity Procedure

Approved by the Board of Trustees on August 12, 2019